



**SARAH STEELMAN, MISSOURI STATE TREASURER**  
**MISSOURI FIRST LINKED DEPOSIT**  
**JOB CREATION LOAN APPLICATION**

TO: Missouri Treasurer Sarah Steelman  
(This section to be completed by applicant)

Prepared by: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Fed Tax I.D.#: \_\_\_\_\_

Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

County: \_\_\_\_\_ President/CEO: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax #: \_\_\_\_\_

Contact Name and Phone Number: \_\_\_\_\_

Name and Address of Parent Company (if different from above): \_\_\_\_\_

Nature of Business: \_\_\_\_\_ SIC Code \_\_\_\_\_

☐ New Business    ☐ Expansion of Existing Business    ☐ Woman Owned    ☐ Minority Owned

Total Cost of Project \$ \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

**Note: The completed application should be sent to Missouri Treasurer Nancy Farmer, P.O. Box 210, Jefferson City, MO 65102, along with a letter from the borrower to Treasurer Farmer. This letter should provide an overview of the company (background and product information, etc.); and an explanation of how the linked deposit will be utilized. Alternatively, applications and related documents may be faxed to (573) 751-2177.**

Specific category(ies) of loan use (Check all applicable):

☐ Relocation expense    ☐ Working capital    ☐ Interim construction  
☐ Inventory    ☐ Site development    ☐ Machinery & equipment  
☐ Other (Specify) \_\_\_\_\_

**Eligible businesses include new, existing or expanding firms operating in Missouri that annually employ at least 10 permanent, full-time employees and are able to create at least one permanent, full-time job (32 or more hours per week) during the deposit period for each \$25,000 borrowed in the linked deposit program. The same criteria apply for job retention, but documentation will be required to establish "retention." (For example: a letter from an economic development entity stating how they have worked with a particular company and describing how the jobs would be lost to the state.)**

Current number of full-time employees \_\_\_\_\_ Current number of part time employees \_\_\_\_\_  
(Minimum of 32 hours per week.) (These employees should not be included in full-time employee number.)

Does this information differ from your last report to the Division of Employment Security regarding number of employees? \_\_\_\_\_

If so, how? \_\_\_\_\_

Does your company combine information for other sites in the state for purposes of reporting to the Division of Employment Security or this location only? (If combined, please list the totals by Missouri cities.) \_\_\_\_\_

How many permanent, full-time positions will be created during deposit? Please provide estimated time frame. \_\_\_\_\_

\*Job titles, wages and descriptions for these positions to be created during deposit? (may include as an attachment) \_\_\_\_\_

Do these positions have benefits? ☐ YES ☐ NO

If yes, describe \_\_\_\_\_

**The primary purpose of this program is job creation. Therefore, audits will be performed to ensure that the projected number of jobs listed on the borrower's original loan application are created by the company during the deposit period and that loan proceeds are used in accordance with the law. If the borrower does not meet these requirements, the Treasurer will increase the interest rate charged on the deposit to the market rate that would normally be paid on deposits. The lender, in turn, may pass this on to the borrower in the form of an increase in the normal lending rate instead of the reduced interest rate.**

**Attested by Applicant:**

*I certify that I have the requisite authority to complete this application on behalf of the applicant and that by my signature the applicant and all employees of the applicant shall be bound by its terms and the provisions of sections 30.750 through 30.850, Revised Statutes of Missouri. I certify that this linked deposit loan shall be used exclusively for the purposes indicated in this application. I acknowledge that receipt of the reduced interest rate loan applied for herein carries the obligation to create or retain the number and type of jobs described in this application. I agree to immediately notify the State Treasurer if there is a reasonable expectation that the applicant will not be able to create or retain the number and type of jobs described herein. I understand that if the applicant will not be able to or does not meet the job creation/retention projections stated herein, the Treasurer may deem it necessary to modify the amount, term or interest rate of the deposit, as appropriate. In the event that the loan proceeds are not used for allowable operating expenses, the remaining loan proceeds will be immediately returned to the lending institution and any loan proceeds already used shall be repaid to the lending institution as soon as practicable. I understand that the Treasurer may request additional information during the term of the deposit or for a reasonable period thereafter, and agree to respond immediately to all reasonable requests, including preparation of an updated application. I understand that any intentional misrepresentation or misuse of linked deposit loan funds subjects the responsible party to criminal liability, and that I am aware of the Conflict of Interest Policy adopted by the State Treasurer's Office and I comply with that policy. Further, I certify that I am in compliance with all state and federal laws.*

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

(This application must be completed before submitting to the Missouri Treasurer's Office.)

**Americans with Disabilities Act (ADA) Notice**

No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the Treasurer of Missouri, or be subjected to discrimination by the Treasurer of Missouri. Any applicant for the MISSOURI FIRST Linked Deposit program who needs special accommodations (e.g., documents prepared in an alternative format or special telecommunications assistance) should request such accommodations from the Treasurer. For more information about such services, contact the Investments Department at 573-751-8530.

\* Note: Priority will be given to those companies creating higher wage positions, while being sensitive to not only their employees' needs but also the community's needs.